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## **Balsall Parish Council Cemetery Committee Meeting Monday 16<sup>th</sup> October 2023 @ 2:00pm**

Notice is hereby given of the Balsall Parish Council Cemetery Committee Meeting to be held at the Jubilee,  
Behind Costa, 225 Station Rd, Balsall Common, Coventry CV7 7FE  
Councillors are summoned to attend for the purpose of resolving the business to be transacted.  
The Public and Press are cordially invited to attend.

Tracey Carpenter  
Clerk & RFO  
10<sup>th</sup> October 2023

### **AGENDA**

- 1. Present**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Minutes Resolution** to approve as a correct record the Minutes of the Cemetery Committee Meeting held on Tuesday 2<sup>nd</sup> May 2023
- 5. Public Forum**  
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.  
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
  - Complaints will be referred to the Clerk for action;
  - Councillor(s) may undertake to follow up the issue;
  - Agree an agenda item for the next meeting
- 6. Proposal to approve the Temple Balsall Cemetery revised rules and regulations.**
- 7. Proposal to approve revisions to Temple Balsall Cemetery fees, effective from 1<sup>st</sup> November 2023.**
- 8. Proposal to note the outcome of the cemetery asset review and approve actions identified.**  
The Temple Balsall Cemetery asset review was carried out by Cllrs Macdonald, Keeley, Kirby and Clerk on 27<sup>th</sup> June 2023. The bus shelter on Temple Lane was subsequently inspected by Cllr Macdonald and those findings have been added to the asset management report.
- 9. Proposal to approve the Cemetery Risk Register.**
- 10. Proposal to note correspondence received concerning dog fouling at the cemetery.**
- 11. Date of next meeting.**